



MGM Fairs

Terms and Conditions

It is essential that all fair bookings are made on the MGM Fairs Booking form. All bookings are taken on the understanding that you have read, and agree to abide by, our Terms and Conditions, as posted here.

- A £10 non-returnable deposit for each table, at each fair, will be required at the time of booking and the remaining balance is due on the day of the fair.
- Stafford and Leeds shows require payment in full at time of booking.
- Telephone and Email bookings will be provisional until booking form and deposits or full payments are received.
- Late bookings i.e. 7 days or less from the fair date, may be taken at the discretion of the Organiser, but full payment of the table monies will be required at the time of booking.
- Any non-arrival or late cancellations (less than 7 days of the fair date) requires the full table fee being payable.
- MGM reserve the right to decline further bookings from any trader until payment has been made on any outstanding table fees.

Acknowledgment in writing, or via email, of your Booking Form and monies will confirm and secure your table reservations. If you have a voucher from the organiser allowing a discount to your tables, this must be applied at the time of booking.

We accept the following forms of payment:

- Cash at MGM Shows
- Cheque made payable to MGM Fairs
- PayPal account admin@mgmfairs.co.uk
- Bank, or BACS Transfer to HSBC. Sort Code: 40.09.19 Account Number: 92769050 - MGM Fairs. Use your name as the reference, if you use this method, still post the completed form.
- Payment by telephone for a credit or debit card available, please call us on 01837 83995

Pricing for 2021 - Sales Tables and Demonstration Tables

- One MGM Fairs sales table is £60.00. Multiple tables are all charged at the same rate. No discounts will apply for multiple tables.
- One sales table at the Stafford and/or the Leeds Miniature Shows are £70.00. Multiple tables are all charged at this rate. No discounts will apply for multiple tables. Full payment required at the time of booking.
- A demonstration table is £30.00 only. These tables are not available at the Leeds or Stafford Shows.
- Only one Demo table per trader with a maximum of 4 demo tables at any one fair. **

** A Demo table is deemed the size of one usual 6ft table of which 50% may be selling space. You will be allowed to sell items from your demo table at the fair.

Shows scheduled for 2021, will also incorporate 1:12th, 1:24th and smaller scale miniatures that will be available to the customers.

Traders will be supplied with venue location, fair details and a copy of the floor plan for each show booked, these will be sent by email to the contact details we hold for you. Occasionally last minute changes may have to be made; *so on the fair day*, your trader pack indicates your final table placement.

From time to time we may wish to take pictures of your stock and stand, with a view to publishing them on our website, or in any printed material that we use for the promotion or publicity for our events.

All the venues have different tables, and their widths vary, but they are around 2'6" wide. You may bring boards to standardize the width of their table. The prices we have quoted are for a standard table, in most cases this is 6ft, if you require an alternative size, the cost will be calculated pro-rata.

All the halls booked have a non-smoking/vaping policy, which will be reinforced at our fairs. All smokers must be a minimum of 5 meters away from all entrances and exits.



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No Dogs, except guide dogs, are allowed in the Fair Rooms.

Our insurance forbids defacing all and any walls in all and any venues, so it must be mentioned that anyone putting up notices / boards and advertisements not sanctioned by the Organiser could face a fine of up to £250.

On the Booking Form stand-holders are asked to give an accurate account of the stock they will be selling, and the percentage of imported stock. This description will not only be used to facilitate your siting at the fair, but also added to our web site. Only the goods you have declared beforehand will be sanctioned for your table and you may be asked to remove unauthorized items.

Exhibitors must not knowingly bring to the fair or offer for sale any item that has been copied from the copyright designs of (an) other craftsperson(s) or that is restricted by contractual agreements elsewhere. Where legal action has been initiated in respect of such infringements the alleged perpetrator must not bring the item or items in dispute to the fair. The Organisers and the venue and their servants and agents will not accept any liability whatsoever for any loss of business sustained by any exhibitor whatsoever that may result from this or any other exclusion(s) of items that the Organisers at their discretion may deem to be prudent. Exhibitors should satisfy themselves that they are not infringing copyright law in any way whatsoever. Exhibitors must not do anything or display any item(s) that could bring the event, the organizer, or the venue into disrepute.

No large boxes, tubs or containers holding stock for sale, are permitted next to, beside, or underneath your table. No side tables, tv tables or chairs to be used to display stock. Tables at the rear of your stand to cash and wrap are not a problem, space permitting. Be warned.... If you erect any, you will be asked to remove them, unless they have been agreed with the organizer **beforehand; do not ask at the show as the answer will be no, and a refusal often offends.**

The organiser requests each trader make an effort in displaying and presenting their goods and items for sale to the public, in order to keep the standards of the fair as high as possible.

All stands will have 2 chairs supplied and access to an electrical point, for lighting and cash tills (not kettles) but it may be appropriate to bring an extension cable. Please bring a suitable cloth to cover your table.

We try to open most venues to the stand-holders between 7.30am – 8.00am to set up, with the Fair opening at 10.30am. The Fairs will then close at 3.00pm, unless otherwise advised. We would therefore, request that no stand holder breaks down their stand until the end of the fair, unless advised by the organizer. However, modest tidying up behind is permitted as long as it is discreet. We are sometimes advised that evening functions are held after our Fairs and we will therefore need to vacate some of the Halls by 5.30pm / 6.00pm, but you will be advised of these before the show.

Where we can, we supply free (or discounted) tea / coffee to our traders on the day of the fair. It is mostly a DIY situation, so it is helpful if you bring your own mugs.

On your arrival at an MGM Fair, you will find a “Traders Pack” on your table, this not only indicates this is your table for the day, but it also includes:

- Your invoice for the balance of monies owed for that fair
- A rubbish bag
- Any news/information pertinent to the show or to MGM Fairs
- Small bags of sweets/chocolate, in case of need.

The monies for the balance of your table should be placed inside the invoice envelope provided, sealed and returned to the Organiser by 1.00pm on the day of the fair. Anyone requiring a receipt should ask when handing over the envelope.

Most of our Fairs are situated in town centers and are easily located and accessible. Car Parking is available at all the venues, but some have Pay and Display car parks. Information on these is given in the trader information and notes sent closer to the time of each fair.

The organiser reserves the right to cancel any show organized, if certain criteria have not been met. Any deposits taken for that show will be refunded. The Organiser also reserves their right to refuse a trader attendance at their shows, if compliance with these terms and the covid-19 precautions, are not met.

Gail Tucker - Fair Organiser



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MGM FAIRS - COVID-19 PRECAUTIONS

We are aware that many of our traders and customers are in the covid-19 - Highly Vulnerable Categories. In theory, anyone attending our shows should be healthy and not have any covid-19 symptoms, else they should not be coming to the fair, but whilst we are in the throes of this covid-19 pandemic, MGM Fairs are taking every precaution to safe guard both traders and customers, at the shows we are holding.

There are in place, restrictions and guidelines dictated by the Government, and both MGM Fairs and all our venues are complying and taking the Covid-19 precautions seriously. We have been advised that we should be safe to go ahead with the shows, providing these precautions are in place, but we are however still at the mercy of any further government changes.

Our Covid-19 show precautions include:

- One-Way systems at the shows
- Separate entrance and exit doors where possible
- Spreading out the traders to comply with social distancing, which could also mean limiting the number of traders attending
- Everyone wearing Face Coverings at the shows
- The Fairs staying open for longer, to avoid an undue rush in the mornings
- Staggering customer attendance in the show rooms, with an entrance/exit ratio
- Antibacterial gel and wipes, at reception and at the Free Prize Draw Table
- Social distancing measures for the customers
- Contactless payments taken at fair reception
- A Track and Trace system using our free prize draw system
- Limiting customer refreshments available at the shows, but where it is available it will comply with the social distancing regulations
- Limiting the number of people in the traders kitchen at any one time
- We are currently excluding all Exhibition and Project tables to avoid customers congregating in one place
- All internal posters and signs to reflect the new precautions will be displayed at the shows
- Fair staff will wipe down contact surfaces with antibacterial products, from time to time throughout the day e.g. door handles and light switches
- We do intend to place some spare chairs around the fair rooms for the customers, but we will follow social distancing guidelines.
- We shall refuse entry, or evict, anyone not complying with Government and MGM Fairs precautions, in order to protect all those wishing to enjoy the hobby, in as safe an environment as possible and without compromising others.

These new show precautions will also mean that we can't guarantee previous fair table locations for traders, although we shall do our best to comply where we can.

We shall be supplying two disposable face masks and two pairs of disposable vinyl gloves in each trader's pack, at each fair, for the next three months, but we also expect each trader to bring their own supplies to each fair. For those exceptions on medical grounds, a face shield is also acceptable as individual protection. For anyone NOT wearing a face covering at the show, please note that we *will* talk to you.



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Customers will be advised on arrival, No-Mask – No Entry. For those that don't bring their own with them, we shall be offering masks for sale on fair reception.

In respect of trading at the shows, most traders will be behind their stands and serve customers across their tables which are approx. 3ft = one meter in depth. As long as you both are wearing masks, you are complying with the safety distancing rules, as laid down by the government.

I have been asked if I have any suggestions as to whether customers should pick up items. Although I am aware that some traders are sorting out individual packaging, this would not be a practical option for everyone's stock, so this has to be dictated by what you the trader, feel comfortable with.

I appreciate that in spreading you all out a bit, in the fair rooms, there may be an over whelming urge to expand your displays. This is not the organiser's intention and I would draw your attention to our Ts and Cs, and in particular the following point:

No large boxes, tubs or containers holding stock for sale, are permitted next to, beside, or underneath your table. No side tables, tv tables or chairs to be used to display stock. Tables at the rear of your stand to cash and wrap, are not a problem, space permitting. Be warned.... If you erect any, you will be asked to remove them, unless they have been agreed with the organizer beforehand; do not ask at the show as the answer will be no, and a refusal often offends.

The organiser also requests each trader make an effort in displaying and presenting their goods and items for sale to the public, in order to keep the standards of the fair as high as possible.

We reserve the right to refuse tables, or evict any trader, not complying with these rules and regs, in order to keep everyone covid-secure.

One final word of warning, we are at the mercy of any further government guidelines and lock-downs, current advisors are warning that we could have at least another six months of these restrictions, so these rules and guidelines will remain in place for shows we have already booked up to the end of April 2021, when we shall review the situation.

Gail Tucker
Fair Organiser

24 September 2020